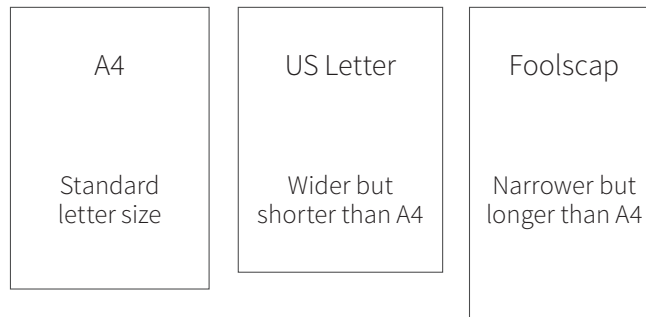
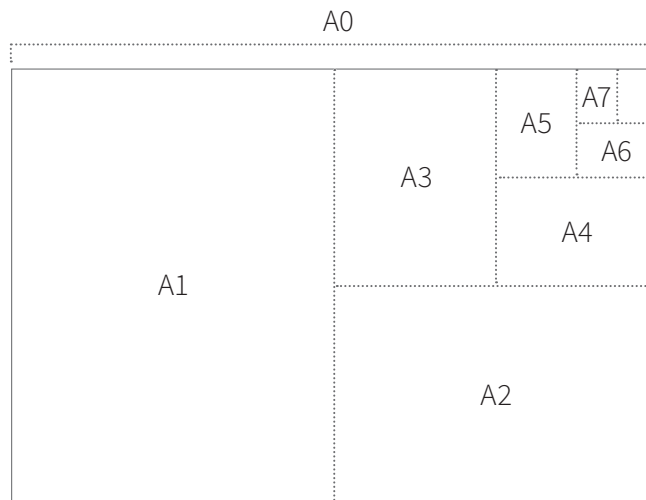


STANDARD PAPER AND ENVELOPE SIZES

Paper sizes

A0	1189	x	841	mm
A1	841	x	594	mm
A2	594	x	420	mm
A3	420	x	297	mm
A4	297	x	210	mm
A5	210	x	148	mm
A6	148	x	105	mm
A7	105	x	74	mm

US Letter	215	x	279	mm
Foolscap	200	x	330	mm



Envelope sizes

B3	500	x	353	mm
B4	353	x	250	mm
B5	250	x	176	mm
B6	176	x	125	mm
B7	125	x	88	mm

C3	458	x	324	mm
C4	324	x	229	mm
C5	229	x	162	mm
C6	162	x	114	mm
C7	114	x	81	mm

DL	220	x	110	mm
DLX	235	x	120	mm

Other sizes				
	350	x	255	mm
	405	x	305	mm

Standard paper sizes fit within standard envelope sizes.

C series envelopes are designed to hold standard A series paper when unfolded – i.e C3 will hold A3; C4 for A4; C5 for A5 etc. Of course, smaller C series envelopes may be used for folded A series paper.

B series envelopes are suitable when larger quantities of A4 paper, bulky items, or larger sheets, will not fit neatly into C series envelopes.

DL envelopes are designed to hold an A4 sheet of paper folded twice to DL size. A DLX envelope can hold the DL envelope, usually used when a DL reply paid envelope is included in a mailout.

Please note that envelopes larger than 360 x 260mm are considered to be parcels rather than large letters and additional postage costs will be incurred.

